

# **AGENDA**

## **RĀRANGI TAKE**

**Huihuinga O Te Poari O  
Te Oneroa-A-Tōhē**  
Te Oneroa-a-Tōhē Board  
Friday 15 May 2020 at 10.00am

Te Oneroa-a-Tōhē



## Rārangi Take O Te Poari Te Oneroa-a-Tōhē Board Agenda

Meeting to be held via Zoom video and teleconferencing  
on Friday 15 May 2020, commencing at 10.00am

**Recommendations contained in the agenda are NOT decisions of the meeting.  
Please refer to minutes for resolutions.**

### NGĀ MANA WHAKAHAERE MEMBERSHIP OF THE TE ONEROA-A-TŌHĒ BOARD

Chair, Haami Piripi, Te Rūnanga o Te Rarawa

Deputy Chair, Cr Mate Radich Far North District Council	Graeme Neho Ngāti Kuri Trust Board	Cr Colin (Toss) Kitchen Northland Regional Council
Cr Marty Robinson Northland Regional Council	Hon John Carter QSO Far North District Council Mayor	

### KARAKIA TIMATANGA ME WHAKATAU

Item	Page
<b>1.0 NGĀ WHAKAPAHĀ   APOLOGIES</b>	
<b>2.0 NGA WHAKAPUAKANGA   DECLARATIONS OF CONFLICTS OF INTEREST</b>	
<b>3.0 WHAKĀE NGĀ MINITI   CONFIRMATION OF MINUTES</b>	
<b>3.1</b> Confirmation of Minutes	3
<b>4.0 NGĀ RĪMITI   ITEMS</b>	
<b>4.1</b> Financial Report	6
<b>4.2</b> Request for Funding	9

### KARAKIA WHAKAMUTUNGA

**TITLE:** Confirmation of Minutes

**ID:** A1311351

**From:** Rachael King, Board Secretary

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**Tūtohutanga | Recommendation**

That the minutes of the Te Oneroa-a-Tōhe Board meeting held on 17 April 2020 be confirmed as a true and correct record.

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**Ngā tapirihanga | Attachments**

Attachment 1: Minutes of Meeting - 17 April 2020

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**Authorised by**

**Name:** Ben Lee

**Title:** Strategic Policy and Planning Manager

**Date:** 04 May 2020

Te Oneroa-a-Tōhē Board  
17 April 2020

## Ngā Miniti O Te Poari O Te Oneroa-A-Tōhē Te Oneroa-A-Tōhē Board Minutes

Meeting held via Zoom  
on Friday 17 April 2020, commencing at 10.00am

<b>Tuhinga:</b>	Haami Piripi	Te Rūnanga o Te Rarawa	(Chair)
	Cr Mate Radich	Far North District Council	(Dep Chair)
	Graeme Neho	Ngāti Kuri Trust Board	
	Cr Colin Kitchen	Northland Regional Council	
	Cr Marty Robinson	Northland Regional Council	
	Mayor John Carter	Far North District Council	

### I Tae Mae: Huihuinga I te katoa | Full Meeting

George Riley	TROTR
Ben Lee	NRC - Strategy, Policy & Planning Manager
Auriole Ruka	NRC - Kaiwhakahaere Hononga Māori
Sheila Taylor	NRC - Kaiārahi Kaupapa Māori
Rachael King	NRC - Policy & Planning Administrator (minutes)
Rachel Ropiha	FNDC - Team Leader, Māori Relationships
Robert Ahukata	FNDC - Manager, Te Hono
Theresa Burkhardt	FNDC - Policy Planner
David Badham	Barker & Associates
Steve Sanson	Sanson & Associates

### Huihuinga i te wahanga | Part Meeting

Jonathan Gibbard	NRC - Strategy, Governance & Engagement Manager
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The Chair declared the meeting open at 10.28am

### KARAKIA TIMATANGA ME WHAKATAU

Piripi / Neho

#### 1.0 NGĀ WHAKAPAHĀ | APOLOGIES

Nil

The meeting was advised that Te Aupouri are considering a replacement for John Witana

#### 2.0 NGA WHAKAPUAKANGA | DECLARATIONS OF CONFLICTS OF INTEREST

It was advised that members should make declarations item-by-item as the meeting progressed.

Te Oneroa-a-Tōhē Board  
17 April 2020

### 3.0 WHAKĀE NGĀ MINITI | CONFIRMATION OF MINUTES

#### 3.1 Confirmation of Minutes

ID: A1303868

Report from Rachael King, Board Secretary

Moved (Radich / Neho)

That the minutes of the Te Oneroa-a-Tōhē Board meeting held on 20 March 2020 be confirmed as a true and correct record.

Carried

#### Matters Arising

- The Board noted that they were very impressed by the presentation from Phil Ross
- Interesting to note that the findings show little impact from mechanical harvesting of spat

10.41am – Jonathan Gibbard joined the meeting

### 4.0 NGĀ RIMITI | ITEMS

#### 4.1 Funding for Graphic Design of the Beach Management Plan

ID: A1303722

Report from Ben Lee, Strategy, Policy & Planning Manager

Moved (Radich / Neho)

1. That the report 'Funding for Graphic Design of the Beach Management Plan' by Ben Lee, Strategic Policy and Planning Manager and dated 8 April 2020, be received.
2. That the Te Oneroa-a-Tōhē Board approves up to \$8,000 (excluding GST) being made available for the graphic design of the draft Beach Management Plan, the four Reserve Management Plans and the Supporting Document.
3. That the Te Oneroa-a-Tōhē Board delegates authority, to approve expenditure approved by the Board in accordance with resolution 2, to Jonathan Gibbard, Group Manager – Strategy, Governance and Engagement of the Northland Regional Council.

Carried

#### 4.2 Financial Report

ID: A1303853

Report from Rachael King, Board Secretary

Moved (Radich / Kitchen)

That the 'Financial Report' by Rachael King, Board Secretary and dated 8 April 2020, be received.

Carried

The meeting concluded at 11.01am

**TITLE:** Financial Report  
**ID:** A1311357  
**From:** Rachael King, Board Secretary

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### Whakarāpopototanga | Executive Summary

The purpose of this report is to provide the financial statement of the Te Oneroa-a-Tōhe Board for the period ending 30 April 2020.

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### Tūtohutanga | Recommendation

That the 'Financial Report' by Rachael King, Board Secretary and dated 1 May 2020, be received.

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### Tuhinga | Background

A detailed Financial Report is provided as Attachment 1.

In summary, to date the Board has expended \$150,569.80 from the following funds:

- |                           |           |                        |
|---------------------------|-----------|------------------------|
| 1. Board Operational Fund | \$150,000 | \$108,145.28 remaining |
| 2. Plan Development Fund  | \$250,000 | \$141,284.92 remaining |
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### Ngā tapirihanga | Attachments

Attachment 1: Financial Report - as at 30 April 2020

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### Authorised by

**Name:** Ben Lee  
**Title:** Strategic Policy and Planning Manager  
**Date:** 08 May 2020

Period	Actual Income and Expenditure as at 30 April 2020 (NZ\$ GST exclusive)	TOTAL (A/c 00-6259)			OPERATIONS (CC4701)			PLAN DEVELOPMENT (CC4702)		
		Income	Expenditure	Fund Balance	Income	Expenditure	Fund Balance	Income	Expenditure	Fund Balance
	<b>OPENING BALANCE - 1 JULY 2019</b>			<b>329,427.07</b>			<b>120,843.90</b>			<b>208,583.17</b>
	<b>Income</b>									
1	Interest July 19	459.67			169.35			290.32		
2	Interest August 19	457.33			166.61			290.73		
3	Interest September 19	440.24			160.76			279.48		
4	Interest October 19	436.80			158.33			278.48		
5	Interest November 19	425.52			150.76			274.76		
6	Interest December 19	417.56			154.72			262.83		
7	Interest January 20	441.32			154.94			286.38		
8	Interest February 20	401.62			139.83			261.79		
9	Interest March 20	663.41			261.79			401.62		
10	Interest April 20	186.09			42.19			143.90		
				<b>4,329.55</b>			<b>1,559.26</b>			<b>2,770.29</b>
	<b>Less Payments</b>									
2	PR 1255 Monthly Aug 2019 Jilla Commitments TOT board		550.00			550.00				
2	PR 1255 Monthly Aug 2019 Jilla Commitments TOT board		360.00			360.00				
2	19-07 Room Hire TOATB Board Meetings Charitab		86.96			86.96				
2	19-07 Room Hire TOATB Board Meetings Charitab		176.54			176.54				
2	31-07 Air NZ Travelcard		952.00			952.00				
2	31-07 B&A Consultant service		4,608.22			-		4,608.22		
1	18-07 BrandStand NZ TOATB 2 Pull up banners		1,189.55			-		1,189.55		
1	11-07 CaldersTOATB Booklets		225.29			-		225.29		
2	04-07 TOATB OfficeMax17678829		1,176.70			-		1,176.70		
2	22-07 TOATB OfficeMax17742268		30.72			-		30.72		
2	22-07 TOATB OfficeMax17742268		30.72			-		30.72		
2	22-07 TOATB OfficeMax17742268		38.45			-		38.45		
2	31-07 TOTAB Consultation (Inv # 0732)		104.35			-		104.35		
2	20-08 Houhora Big Game food (Inv# 409)		300.00			-		300.00		
3	TOATB Northland Rentals		517.30			517.30				
3	26.08.2019 TOATB		850.00			-		850.00		
3	Catering - TOATB - Feb 2019 Te Ahu Charitab		214.37			-		214.37		
3	Room Hire Te Ahu Charitab		86.96			-		86.96		
3	Catering - TOATB - 22 March 2019 Te Ahu Charitab		233.04			-		233.04		
3	Room Hire Te Ahu Charitab		86.96			-		86.96		
3	Catering - TOATB - 24 May 2019 Te Ahu Charitab		108.70			-		108.70		
3	Room Hire Te Ahu Charitab		86.96			-		86.96		
4	30-09 TOATB Haami Pripri flights		1,111.73			1,111.73				
4	PR1264 Monthly Oct 2019 jilla Committee TOAT Board		2,750.00			2,750.00				
4	PR1264 Monthly Oct 2019 jilla Chairman TOAT Board		1,440.00			1,440.00				
4	PR1264 Monthly Oct 2019 jilla Mileage TOAT Board		417.09			417.09				
4	30-09 Consultancy Services		7,427.00			-		7,427.00		
4	30-09 Catering - TOATB - 20 September 2019 Te Ahu Charitab		130.44			-		130.44		

Period	Actual Income and Expenditure as at 30 April 2020 (NZ\$ GST exclusive)	TOTAL (A/c 00-6259)			OPERATIONS (CC4701)			PLAN DEVELOPMENT (CC4702)		
		Income	Expenditure	Fund Balance	Income	Expenditure	Fund Balance	Income	Expenditure	Fund Balance
4	30-09 Room Hire Te Ahu Charitab		86.40			-			86.40	
5	31.08 B&A Consultant Recharge		3,569.57			-			3,569.57	
5	11.07.2019 TOARB Consultation Print 282021		225.29			-			225.29	
5	Catering Te Ahu Charitab		160.87			-			160.87	
5	Room Hire Te Ahu Charitab		86.96			-			86.96	
5	Haami Pripri TOATB		1,059.83			1,059.83				
5	PR1269 Monthly Nov 2019 Jilla		550.00			550.00				
5	PR1269 Monthly Nov 2019 Jilla		360.00			360.00				
6	PR1273 Monthly Dec 2019 Jilla		550.00			550.00				
6	PR1273 Monthly Dec 2019 Jilla		360.00			360.00				
6	TOATB Online Photo portal		2,000.00			-			2,000.00	
6	Consultancy services 2019 to 2020		4,855.42			-			4,855.42	
6	Consultancy services 2019 to 2020		6,435.94			-			6,435.94	
6	TOATB campaign work Level		3,820.00			-			3,820.00	
6	TOATB Printing cost		510.57			-			510.57	
6	TOATB Summer Engagement plan		1,739.14			-			1,739.14	
7	Distribution of TOTAB consultant docs Media New		2,810.62			-			2,810.62	
7	2510529 FM lever Arch File-Purple officemax		6.91			-			6.91	
8	TOATB Catering -Lunch 06 December Bronwyn Hunt		250.00			250.00			-	
8	1249 /11/02/2020/18/03 Detailed cost (Time Sheets)		637.11			-			637.11	
9	Haami Pripri TOATB Meeting 06.12.2019		289.53			289.53				
9	PR1293 Monthly Mar 2020 jilla Committee TOAT Board		550.00			550.00				
9	PR1293 Monthly Mar 2020 jilla Chairman TOAT Board		360.00			360.00				
9	EOM Commitment Accrual P0047359/0 AIR NEW ZEALAND TRAVELCARD		240.35			240.35				
9	EOM Commitment Accrual P0047360/0 AIR NEW ZEALAND TRAVELCARD		276.87			276.87				
9	Consultancy services 2019 to 2020 Barker & Associates		10,521.89						10,521.89	
9	EOM Commitment Accrual P0041866/6 BARKER & ASSOCIATES LTD		2,990.82						2,990.82	
9	Advertising - 23 Dec 2019 to 10 Jan 2020 Te Reo Irirangi		1,445.00						1,445.00	
9	2019/20 Summer Beach Engagement Program Te Rarawa Anga		2,000.00			-			2,000.00	
10	PR1297 Monthly April 2020 Jilla TOAT Board Admin		550.00			550.00				
10	PR1297 Monthly April 2020 Jilla TOAT Board Admin		360.00			360.00				
10	TOATB Meeting account checked Far North Renta		139.69			139.69				
10	Consultancy Services - 2019 to 2020 Barker & Associ		8,991.07			-			8,991.07	
10	Catering Bank Account Checked Te Ahu Charitab		142.17			-			142.17	
10	Room Hire Te Ahu Charitab		104.35			-			104.35	
				(84,326.42)			(14,257.89)			(70,068.53)
	<b>ACTUAL CLOSING BALANCE</b>	\$ 4,329.55	\$ 84,326.42	\$ 249,430.20	\$ 1,559.26	\$ 14,257.89	\$ 108,145.28	\$ 2,770.29	\$ 70,068.53	\$ 141,284.92



**TITLE:** Request for Funding  
**ID:** A1312345  
**From:** Ben Lee, Strategic Policy and Planning Manager

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### Whakarāpopototanga | Executive Summary

Approval of funding for is sought from the Board for the following:

- Up to \$2,000 for legal advice on options for providing additional power to the Board for making decisions on resource consent applications within the Te Oneroa-a-Tōhē beach management area. While the Board has legislated powers in respect to decisions on notified resource consent applications, this is not the case for non-notified applications.
- Up to \$2,000 for advice from a traffic planning expert to provide advice on possible speed limits for Te Oneroa-a-Tōhē. The advice will enable the Board to make a more informed and defensible decision about any possible speed limits to be proposed on the Beach Management Plan.
- Up to \$2,000 to obtain photos of Te Oneroa-a-Tōhē to be used in the beach management plan and be available to use for any other Board activities (eg. website). It has become apparent there is not an appropriate stock of photos for the Beach Management Plan held between the Boards representative organisations. The funding would pay for professional photos (a mix of drone and ground-based photos).

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### Tūtohutanga | Recommendations

1. That the report 'Request for Funding' by Ben Lee, Strategic Policy and Planning Manager and dated 5 May 2020, be received.
2. That the Te Oneroa-a-Tōhē Board approves up to \$2,000 (excluding GST) for legal advice on options for providing additional power to the Board for making decisions on resource consent applications within the Te Oneroa-a-Tōhē beach management areas.
3. That the Te Oneroa-a-Tōhē Board approves up to \$2,000 (excluding GST) for a traffic planning expert to provide advice on possible speed limits for vehicles driving on Te Oneroa-a-Tōhē.
4. That the Te Oneroa-a-Tōhē Board approves up to \$2,000 (excluding GST) to procure photos of Te Oneroa-a-Tōhē to be used in the beach management plan and be available to use for any other Board activities.
5. That the Te Oneroa-a-Tōhē Board delegates authority, to approve expenditure approved by the Board in accordance with resolution 2, 3 and 4, to Jonathan Gibbard, Group Manager – Strategy, Governance and Engagement of the Northland Regional Council.

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### Considerations

#### 1. Options

No.	Option	Advantages	Disadvantages
1	Approve funding	Legal advice – provides a clear understanding of what options there to provide additional powers to the Board for making decisions on resource consent applications.	Up to \$6,000 cost to Board

		<p>Traffic advice – enables the Board to make a more informed and defensible decision about speed limits.</p> <p>Photos – better able to deliver a visually appealing document. Will provide a stock of photos for the Board that can be used for any Board activity.</p>	
2	Don't approve funding	Save up to \$6,000	<p>Legal advice – Board not fully informed of the range of options for providing additional powers to the Board for making decisions on resource consent applications.</p> <p>Traffic advice – any decision by the Board to include speed limits may not be defensible from a traffic planning perspective.</p> <p>Photos – a less visually appealing document.</p>

The recommended option is to approve the \$6,000, because:

- The Board has the budget;
- It is important that the Board is well informed, particularly when making decisions about significant Beach Management Plan directions (such as resource consent decision making powers and speed limits); and
- A stock of professional photos will provide visually appealing documents, ensure Te Oneroa-a-Tōhē is appropriately reflected in documents, and provide a good stock of photos for future Board activities.

## 2. Significance and engagement

The decisions do not trigger the significance and engagement policy and therefore the Board is able to make this decision without the need to undertake public consultation.

## 3. Policy, risk management and legislative compliance

The decisions listed in this report comply with all policy or legislative requirements and will act to mitigate potential future project risks

## Other Considerations

Being a purely administrative matter, Community Views, Māori Impact Statement, Financial Implications and Implementation Issues are not applicable.

## Authorised by

**Name:** Ben Lee  
**Title:** Strategic Policy and Planning Manager  
**Date:** 08 May 2020