

AGENDA

RĀRANGI TAKE

Huihuinga O Te Poari O Te Oneroa-a-Tōhē

Te Oneroa-a-Tōhē Board

Friday 20 September 2019 at 10.00am



Rārangi Take O Te Poari (Te Oneroa-a-Tōhē Board Agenda)

Meeting to be held in the Te Ahu Centre, Kaitāia
on Friday 20 September 2019, commencing at 10.00am

**Recommendations contained in the agenda are NOT decisions of the meeting.
Please refer to minutes for resolutions.**

NGĀ MANA WHAKAHAERE (MEMBERSHIP OF THE TE ONEROA-A-TŌHĒ BOARD)

Chair, Te Rūnanga o Te Rarawa, Haami Piripi

Deputy Chair, Cr Mate Radich Far North District Council	Graeme Neho Te Rūnanga o Ngati Kuri	John Witana, Te Rūnanga Nui o Te Aupouri Trust
Rangitane Marsden Te Rūnanga o NgaiTakoto	Cr Mike Finlayson Northland Regional Council	Cr Paul Dimery Northland Regional Council
Hon John Carter QSO Far North District Council Mayor		

KARAKIA / WHAKATAU

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KARAKIA WHAKAMUTUNGA

TITLE: Whakāturanga | Presentations

ID: A1234129

Whakarāpopototanga | Executive Summary

The presentations that will be shown to the Board are listed below.

Tūtohutanga | Recommendation

That the presentations:

1. Department of Conservation - Conservation Management Strategy
 2. Ministry of Primary Industries - MPI's Role in Managing Mussel Spat Collection
- be received.

Ngā tapirihanga | Attachments

Nil

Authorised by Group Manager

Name: Ben Lee

Title: Strategic Policy and Planning Manager

Date: 30 August 2019

TITLE: Confirmation of Minutes

ID: A1234124

From: Rachael King, Board Secretary

Tūtohutanga | Recommendation

That the minutes of the Te Oneroa-A-Tōhē Board meeting held on 19 July 2019 be confirmed as a true and correct record.

Ngā tapirihanga | Attachments

Attachment 1: Te Oneroa-a-Tohe Board Minutes - 19 July 2019

Authorised by Group Manager

Name: Ben Lee

Title: Strategic Policy and Planning Manager

Date: 30 August 2019

Te Oneroa-a-Tōhē Board
19 July 2019

Ngā Minitī O Te Poari O Te Oneroa-a-Tōhē Te Oneroa-a-Tōhē Board Minutes

Meeting held in the Te Ahu Centre, Kaitāia
on Friday 19 July 2019, commencing at 10.00am

Tuhinga (Present):	Haami Piripi	Te Rūnanga o Te Rarawa	(Chair)
	Cr Mate Radich	Far North District Council	(Dep Chair)
	Graeme Neho	Te Rūnanga o Ngati Kuri	
	John Witana	Te Rūnanga Nui o Te Aupouri Trust	
	Cr Mike Finlayson	Northland Regional Council	
	Cr Paul Dimery	Northland Regional Council	

I Tae Mai (In Attendance): Huihuingā i te katoa (Full Meeting)

TROTR - Te Amohaere
NRC - Kaiwhakahaere Hononga Māori
NRC - Kaiārahi Kaupapa Māori (minutes)
NRC - Kaiārahi Tikanga Māori
NRC - Area Manager, Kaitāia
FNDC - Māori Development Advisor
FNDC - Community Policy & Development Manager
FNDC - Policy Planner

Huihuinga i te wahanga (Part Meeting)

Gary Hooke - Aquaculture New Zealand
Laws Rawson - Te Ahu Kaimoana

The Chair declared the meeting open at 10.10am

KARAKIA TIMATANGA ME WHAKATAU

Neho / Piripi

New Board member John Witana was welcomed.

1.0 WHAKAPAHĀ | APOLOGIES

Moved (Neho / Dimery)

That the apologies from Rangitane Marsden and John Carter be received.

Carried

Secretarial Note: The apologies from Ben Lee, Geraldine Baker, Jonathan Gibbard and Kevin Robinson for non-attendance were received.

2.0 WHAKAPUAKANGA O MUA | DECLARATIONS OF CONFLICTS OF INTEREST

It was advised that members should make declarations item-by-item as the meeting progressed.

Te Oneroa-a-Tōhē Board
19 July 2019

3.0 WHAKĀE NGĀ MINITI | CONFIRMATION OF MINUTES

3.1 Confirmation of Minutes

ID: A1213097

Report from Rachael King, NRC Strategy Policy & Planning Administrator

Moved (Radich / Finlayson)

That the minutes of the Te Oneroa-a-Tōhē Board meeting held on 24 May 2019 be confirmed as a true and correct record.

Carried

4.0 NGĀ RIMITI | ITEMS

4.1 Beach Management Plan - Progress Report

ID: A1210999

Report from the Te Oneroa-a-Tōhē Technical Steering Group

Moved (Dimery / Witana)

That the report 'Beach Management Plan - Progress Report' by the Te Oneroa-a-Tōhē Technical Steering Group and dated 9 July 2019, be received.

Carried

4.2 Presentation: Aquaculture New Zealand

ID: A1213035

Gary Hooke - Aquaculture New Zealand and Laws Rawson - Te Ahu Kaimoana

Moved (Finlayson / Dimery)

That the report 'Presentation: Aquaculture New Zealand' by the Te Oneroa-a-Tōhē Technical Steering Group and dated 11 July 2019, be received.

Carried

4.3 Financial Report

ID: A1213078

Report from Rachel Ropiha, Kaiārahi-Kaupapa Māori

Moved (Neho / Dimery)

That the Financial Report by Rachel Ropiha, Kaiārahi-Kaupapa Māori and dated 11 July 2019, be received.

Carried

5.0 PAKIHI KORE NGĀ IWI KĀTOA | BUSINESS WITH PUBLIC EXCLUDED

5.1 Beach Management Plan

Moved (Dimery / Radich)

1. That the public be excluded from the proceedings of this meeting to consider confidential matters.
2. That the general subject of the matters to be considered whilst the public is excluded, the reasons for passing this resolution in relation to this matter, and the specific grounds under the Local Government Official Information and Meetings Act 1987 for the passing of this resolution, are as follows:

ID: A1215987

2

Te Oneroa-a-Tōhē Board
19 July 2019

Item	Item Issue	Reasons/Grounds
5.1	Confirmation of Confidential Minutes - 24 May 2019	The public conduct of the proceedings would be likely to result in disclosure of information, the withholding of which is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information s7(2)(b)(ii).

3. That the Technical Steering Group be permitted to stay during business with the public excluded.

Carried

KARAKIA WHAKAMUTUNGA

Neho

The meeting concluded at 12.15pm

TITLE: Beach management plan - feedback and next steps

ID: A1236613

From: Ben Lee, Strategic Policy and Planning Manager

Whakarāpopototanga | Executive summary

The purpose of this report is to:

- Update the Te Oneroa-a-Tōhē Board (the Board) on the consultation and the feedback received.
- Seek feedback from the Board on the summer awareness and public engagement programme.
- Seek initial direction from the Board on beginnings of the draft beach management plan.
- Remind the Board of the process for developing the beach management plan

Ngā mahi tūtohutia | Recommended actions

1. That the report 'Beach management plan - feedback and next steps' by Ben Lee, Strategic Policy and Planning Manager and dated 9 September 2019, be received.
 2. That Te Oneroa-a-Tōhē Board delegates to members _____ and _____ of Te Oneroa-a-Tōhē Board the authority to approve the summer awareness and public engagement programme.
 3. That Te Oneroa-a-Tōhē Board approves up \$7,000 for written material and advertising (radio and print) for the summer awareness and public engagement programme.
 4. That Te Oneroa-a-Tōhē Board delegates authority to approve expenditure, in accordance with Board resolution 3 approved by the Board to Jonathan Gibbard, Group Manager – Strategy, Governance and Engagement of the Northland Regional Council.
-

Tuhinga | Background

Consultation

Consultation to help develop the beach management plan started on Thursday 18 July with a public drop in evening in Kaitāia. Since then, six further hui or public drop ins have been held, plus the Board's July meeting as per the below table.

	Date	Event	Location	Time
JULY	Thursday 18 July	Public Drop-in	Te Ahu Centre, Kaitāia	4.00 - 6.00pm
	Friday 19 July	TOATB Mtg	Te Ahu Centre, Kaitāia	10.00 - 3.00
	Friday 19 July	Hui	Roma Marae, Ahipara	5.30 - 7.30pm
	Saturday 20 July	Public Drop-in	Kaitāia Markets	8.00 - 10.00am
	Friday 26 July	Hui	Potahi Marae, Te Kao	5.30 - 7.30pm
AUGUST	Sunday 25 August	Public Drop-in	Houhora Fishing Club, Pukenui	4.00 - 6.00pm
	Monday 26 August	Hui	Te Hiku o Te Ika Marae, Te Hāpua	5.30 - 7.30pm
	Tuesday 27 August	Public Drop-in	Kaitāia Golf Club, Ahipara	4.00 - 6.00pm

Attendance and engagement at the hui and drop-in events was high, with over 200 people attending. Positive feedback has been received, particularly regarding the interactive “workshop” format that was used for the hui. Participants were split into groups and given the opportunity to collaboratively explore their vision, opportunities and issues for Te Oneroa-a-Tōhē. Feedback has also been received online via the “have your say” section of the website <https://www.teoneroa-a-tohe.nz/>.

A consultation document was sent to all adjacent landowners and a letter was sent to various stakeholders advising them about the beach management plan preparation and an offer to meet one-on-one. Requests were received from Far North District Council, Department of Conservation and Heritage New Zealand. Meetings have been held with Far North District Council and Department of Conservation, and the meeting with Heritage New Zealand has been rescheduled to a later date.

The consultation feedback period is open until 13 September 2019. A summary of the key themes from the consultation is **attached**. This will be useful for reference as progress is made towards preparing a draft in the next phase of the Beach Management Plan development process.

Summer awareness and public engagement programme

The next round of engagement planned is the summer awareness and public engagement programme. Direction is sought from the Board on how they would like to see the programme run.

It is proposed that the focus of these activities is on:

- Generally increasing awareness of the Board and its role
- Letting people know what the key messages coming from the consultation were.

We (the technical steering group) do not think the Board needs to do any further canvassing of the public for issues and suggested solutions given the extensive consultation process already undertaken.

A few things to note in terms of budget:

- The contract for the beach management plan consultants does not include any work for the summer programme.
- The Board has not approved any expenditure for the summer programme.

Given that the next meeting of the Board is not likely to be early December at the earliest (once the council elections are over and councils have confirmed their governance structure), it is proposed that the detail of the programme be approved by two Board members and a budget of \$7,000 be approved for any necessary engagement material and advertising.

Preparing the draft Beach Management Plan

Now that the consultation is complete, the next task for the Board is to start considering the preparation of the draft Beach Management Plan.

At the Board meeting the consultants will lead a workshop with the Board to get initial direction on:

- Scope of activities addressed
- Vision / desired outcomes
- Structure / form of the beach management plan

This will allow the consultants then start working up the start draft beach management ready for working with the Board to start getting into more detail on the content

The process for developing the beach management plan

The following is a reminder of the agreed process for developing the beach management plan:

	Tasks	When
201	Summer awareness and public engagement programmes	December 2019 – January 2020
2020	Initial direction from Board on content of BMP	February 2020
	Prepare draft BMP and supporting report	February - April 2020
	Board considers draft BMP and supporting report for formal public feedback	May - June 2020
	Approve draft BMP and supporting report	June 2020
	Seek public feedback on draft BMP	July - August 2020
	Hearing	November 2020
	Deliberations	November - December 2020
2021	Finalise BMP	December 2020 - February 2021
	Approve BMP	February 2021

Ngā tapirihanga | Attachments

Attachment 1: Initial Summary of Feedback

Authorised by Group Manager

Name: Ben Lee
Title: Strategic Policy and Planning Manager
Date: 13 September 2019

Te Oneroa-a-Tōhē Beach Management Plan

Initial Summary of Feedback

September 2019

GENERAL OVERVIEW

The Te Oneroa-a-Tōhē Board has been carrying out engagement with the community since 1 July 2019. This ran for approximately 12 weeks, with the final engagement being held on 27 August 2019. Seven specific hui were provided over this time from Kaitiāia through to Te Hapua.

Feedback was received across multiple channels and in addition to the engagement hui included letters, emails, and local kura and online feedback.

We received over 1,500 responses from the community hui and schools' engagement. Over 200 people showed up to the various engagement hui.

The feedback received has been categorised into broad topics. Traffic, Parking and Access in relation to the beach management areas was the most common theme discussed at the community hui. Key themes are considered below as well as snapshots of community feedback.

KEY THEMES – COMMUNITY HUI & SCHOOLS

Traffic, Parking, & Access

- Impacts of vehicles to the dune system;
- Need for vehicle, vehicle weight and speed restrictions;
- Promote driver education around the range of other uses on beach.
- Beach accessways and their standard are a concern. Require maintenance and upkeep.
- Building a road behind sand dunes. Reducing beach access points.
- Understanding the status of beach as a road and highway.
- Vehicle impacts on kai gathering, and other flora and fauna.
- Access / traffic permits. Pay to enter the beach. Tourists and non-locals to pay; residents/ratepayers to access for free. Customary access.
- Impacts of commercial and larger vehicles to beach and kaimoana.
- Closure of beach to vehicles vs retained access for all vehicles.
- Safety issues for other walkers, horse riders.
- Helicopter use and landings.
- Role of NZTA, NZ Police and other Government agencies.
- Importance of Te Ara Wairua.

Fisheries

- Management of fishing stocks, from overfishing. Licensing and permits.

- Imposing 12-mile commercial fishing limit.
- Appreciation of the sea as a food basket.
- Limit on commercial fishing vs recreational fishing. Impacts of trawlers and long liners.
- MPI monitoring and fisheries presence.
- Spat collection and harvesting practices. Prefer hand gathering or other innovative methods.
- Education and research around spat and spat collection. Importance of spat to economy.
- Impacts to shellfish – toheroa, tuatua, pipi.
- Quota system, allocation, and management. Role of hapu and marae in quota system.
- Taiapure and customary fishing areas.
- Role of fisheries in economy, contribution to jobs and employment vs impacts to fishing stocks, recreational fishers.

Rubbish

- Rubbish and recycling collection points along the beach.
- Residential and water based rubbish dumping. Price of dumping at approved facilities. Removal of refuse fees/charges.
- Education – take waste/rubbish with you.
- Organised annual beach cleans with increased marketing/advertising to increase participation.
- Impacts of plastic to sea life. Impacts of plastic to food chain.

- Waste management requirements for temporary events on beach.
- Limited co-ordination in terms of rubbish management along beach. Joining up of individuals/groups similar to landcare groups and their management of areas.

Monitoring

- Lack of wardens, kaitiaki rangers, officers (ie. MPI, Police, DoC) monitoring activities along beach. More patrolling required.
- Use of technology – drones, cameras at access points.
- Use of rahui and other cultural practices.
- 0800 hot-line, response crews or mandated groups with authority to act.
- Power of social media to communicate and highlight activities.
- Monitoring of specific species (pests, kaimoana) and vehicle use/access.

Education

- Te Oneroa-a-Tōhē Beach Ambassadors.
- Website and Apps as tools.
- Educational notice boards and signage at beach entrances. Info kiosks along beach.
- Do's and don'ts for the beach.
- Links to education regarding kaimoana, flora and fauna.
- Cultural history importance and understanding.
- Promotions and campaigns – educate people about the beach.

Biodiversity

- Beach as a refuge for animals and plants.
- Vehicle impacts on unique habitats and biodiversity.
- Impacts to sea birds (fairy tern, dotterel).
- Impact of plastics and rubbish to animal life.
- Planting of dunes and restoring dune lakes / wetlands as important habitats.
- Protection of taonga species.

Kaitiakitanga

- Acknowledge kaitiaki role of whanau and voice of hapu.
- Restore traditional place names.
- Kaitiaki rangers.
- Maori history and protection of taonga.

- Use of rahui and installation of pou.

Cultural Matters

- Land and beach based middens and their history.
- Wairua of beach. Te Ara Wairua.
- Cultural practices/local tikanga on beach – ie. no eating shellfish whilst on beach.
- Hapu management plans.
- Treaty Claims, Te Tiriti and customary title.
- Sites of cultural significance (land, beach and sea). Wahi tapu.
- Access to traditional sites.
- Spreading of ashes.

Management

- Support for more controls on beach.
- Progress towards collective management considered a good thing.
- Plan requires teeth.
- Incorporate interests adjoining the beach.
- Management through zones vs a whole of beach approach.
- Board to be sole governing body and manage resource consents.
- Bylaws.

Signs

- Impressive pou throughout beach.
- Signage at key points along the beach. Linked to access ways. Focus on quality signage of clutter.
- Naming and signage of special areas and taonga species.
- Signage regarding rules on beach/sea, quotas, pollution.
- Less writing, more images.
- Speed signs.

Dunes

- No bikes, horses, or vehicles on or behind sand dunes.
- Whanau, hapu, Iwi leading dune restoration.
- Impacts of erosion and disappearing dunes.
- Increase riparian planting and pingao.
- Establish beach groups to help manage dunes and other aspects of environment.

Infrastructure

- Sewage discharges and leaks onto the beach.

- Appropriate toilet facilities. Preference for eco-friendly use.
- Infrastructure around access points and ramps.
- Lack of rubbish facilities.
- Wheelchair access.
- Te Araroa Trail facilities.

Tourism

- Tourist designated area. Limit whole of beach.
- Limit/ban freedom camping near/on the beach and campervans.
- Need appropriate facilities to accommodate tourism.
- Tourism activities and impacts on taonga / beach. Concern regarding profit not being returned to improve beach experience/quality.

Forestry

- Impacts of forestry and forestry use on beach and kaimoana.
- Replace pines with coastal plants and natives.
- Pig hunting on the beach near forestry.
- Use of forestry income to support beach management.
- Effect of operations, harvesting and encroachment onto dunes.

Health & Safety

- Keeping people safe on the beach. Especially children.
- Concerns over vehicle speed and impacts to safety.
- Rescue facilities and emergency services. Surf rescue.
- Keeping tourists safe.

Consultation

- Concerns were raised over consultation process.
- Further engagement opportunities were outlined ie. discussions with Bluff Campground Trustees.
- Inclusion of whanau throughout the process.
- Government agencies such as DoC also need to listen to concerns.

Water

- Concern over freshwater streams being depleted along the beach.
- Freshwater management.
- Lack of access to potable water along the beach, especially for Te Araroa Trail.
- Water quality is of concern. Toxins, sprays, and other hazardous substances.

Funding

- Resourcing and income generation opportunities. Levy's, profits of commercial activities, sponsorship, user pays, concessions.
- Cover costs of initiatives – toilets, signs, other activities.

Sustainability

- Economy vs focus on land and sea. Kai vs \$\$.
- Seasonal gathering and resource replenishment.
- Sustainable cultural practices and sustainable harvesting.
- Beach a lifeline for families. Sustaining resource into the future.

Temporary Events

- Impacts of events – rubbish, impact on fisheries, increased traffic.
- Events vs existing uses. Ensure compatibility.
- Events require management.

Research

- Government to fund health check of the beach management area.
- Effects of depleted streams leading to the beach. Requires investigation.
- Survey data at vehicle access points.
- Forestry and land use issues affecting beach and water.
- Spat collection and process.
- Need more implementation, not research.
- Science and matauranga used as well as history.

Hazardous Substances & Activities

- Prohibit oil drilling and mineral extraction / mining.
- Boards position on such matters.
- Ahipara landfill seepage/leachate.
- Oil spills/fuel on beach. Strategic plan Te Hiku wide.

- Fertilisers, pesticides and septic tanks.
- Diesel and petrol from vehicles.
- No GMO's.

Recreation

- Creation of recreational areas on adjacent land.
- Te Araroa Trail – 2,500 walked beach last season.
- Windsurfing, blow-karts, parasailing.
- Recreational space suitable for bikers.

Whales

- Iwi, DoC, and Project Jonah korero.
- Whale stranding protocol.
- Cross jurisdictional issues.
- Leaving whales on coast they land at.

Climate Change & Global Warming

- Rising sea levels.
- Interference with private property.
- Plan to have positive effect on climate change.

Animal & Pest Control

- Managing cats, stoats, rats.
- Mollmoss and Pyura.
- Uncontrolled dogs and horses.
- Areas where dogs can be on beach.

Zoning

- Designated places for motorbikes, horses.
- Safe zones and exclusion zones.

Board

- All Iwi being at the table.
- Korero required with Parengarenga A.
- No female / youth on board.

Digital Connectivity

- No cellphone coverage and lack of reception.
- Need to use / make most of digital technology.

Crime and Drugs & Alcohol

- Theft.
- Drug and alcohol free beach.

KEY THEMES – LETTERS

Management

- Concerns about Iwi management of 90 Mile Beach and preference for management to retain in Ministry of Fisheries hands.
- Support for rules which manage rubbish, safe driving, and responsible speed limits.
- Ability to place rahui over coastal areas of interest.
- Inclusion of a disputes process between beach users.

Fisheries

- Impacts on shellfish.
- Responsible fish / shellfish gathering.
- Spat collection and mechanical harvesting – specific rules and requirements associated with collection methods (code of conduct/resource consent).

Traffic, Parking, & Access

- Impacts of motor-bikes.
- Open and free access for reasonable use, connection and enjoyment of beach.
- Protect access to known customary fishing areas.

Cultural

- Protection and observation of cultural, spiritual and customary practices of tangata whenua.

Funding

- Funds from resource consents to go to Board and used for operations and scientific/environmental research.

KEY THEMES – ONLINE FEEDBACK VIA WEBSITE

Cultural

- Importance of karakia and mihimihi.
- Whakapapa and history, whakatauki, waiata, moteatea, pao, Kaitiakitanga practices, rahui, kawa and tikanga all important components.
- Drivers need to be educated about the cultural significance of Te Oneroa-a-Tōhē.
- Importance of place names and korero about beach.
- Seasonal gathering of kai.

Management

- Permits per vehicle to access beach, managed by local Iwi. Funding used to maintain beach.
- DoC management plans working alongside Iwi, schools, clubs and committees.
- Watercare plan for rivers and streams that feed into the beach.

Traffic, Parking, & Access

- Vehicles have weakened dunes and compromised bird nesting sites.
- Vehicles are a hazard and noise nuisance for beach users.
- Enable and celebrate public access to the beach but identify no-go areas (ie for nesting dotterels).
- Cars to be removed from beach as a hazard to local bird life. Only allow people and animals on beach. Access by foot only.
- Review classification of highway.
- Access and vehicle use impacts kaimoana.
- Restricted vehicle use to locals only and during certain seasons. No vehicle traffic during summer.
- Speed restrictions for the beach.
- Restrictions on motor cross / 4WD clubs, with certain areas demarcated for these uses.
- Limit heavy vehicles such as buses.
- Setting up an inland dirt/bike track to get cars/bikes off beach.

Biodiversity

- Dotterel impacted by vehicles, horses and dogs.
- Ongoing protection measures to conserve indigenous flora & fauna, both marine and terrestrial.
- Depletion of kaimoana, tuatua, toheroa, tuna whakaeke, patiki, native wildlife and native plants.
- Create more wildlife protection zones.

Dunes

- Continued planting of spinifex and pingao in sensitive environments.
- Restoration of dunes as best natural defense against climate change.
- Initiate more planting programmes and fence dunes.

Rubbish

- Discourage rubbish dumping.
- Regular beach cleans required.
- Fines for dumping rubbish.
- Problem of plastic and other non-biodegradable waste.

Signs

- Signs explaining biology, rarity and dangers for flora/fauna on beach.
- Signs with rules explaining expected beach etiquette.

Climate Change

- Research into how the area can be affected by climate change and rising sea levels – possible protections and mitigation measures for areas of critical value.
- Value of coastal dune system in climate change mitigation.

Fisheries

- Mapping of no-go areas for shellfish gathering.
- Specific areas for use of long-lines.
- Strict limits to commercial takes.

Monitoring

- Irresponsible vehicle use can only be monitored via surveillance.
- Public reporting bad behavior.
- Paid patrol around beach and the use of technology to monitor issues.
- Lack of monitoring for Mussel Spat collection.

Education

- Use education as tool to prevent issues. Incorporate beach into educational plans and involve schools / students.
- Education points for beach users including MPI officer patrols.
- Setting up of an archive centre about the beach.

TITLE: Far North Surf Rescue
ID: A1236289
From: Auriole Ruka, Kaiwhakahaere Hononga Māori

Executive Summary | Whakarāpopototanga

For discussion

Ngā tapirihanga | Attachments

Attachment 1: Far North Surf Rescue Request

Authorised by Group Manager

Name: Ben Lee
Title: Strategic Policy and Planning Manager
Date: 30 August 2019

Auriole Ruka

From: Graeme Neho <graeme.neho@xtra.co.nz>
Sent: Monday, 19 August 2019 3:47 PM
To: Auriole Ruka
Cc: Liz Smith
Subject: Fwd: FNSR IRB Race 2019

Afternoon Auriole, please add this request from Far North Surf Rescue to our next meeting agenda.
Cheers; Graeme.

Sent from my iPhone

Begin forwarded message:

From: Liz Smith <metewhanaul@gmail.com>
Date: 18 August 2019 at 7:31:19 PM NZST
To: graeme.neho@xtra.co.nz
Subject: FNSR IRB Race 2019

Tena Kotou Komiti Te Oneroa o Tohe

Far North Surf Rescue (FNSR) has held an inflatable rescue boat race every year for the last 26 years. Our race starts from Scotts Point and finishes at Ahipara. We run this event for competition and also a chance for surf clubs all over the country to ready themselves for their upcoming season. This is a unique event which is the first event on the Surf Life Saving Events Calendar for the upcoming season. This event also brings in a lot of visitors into our community for the weekend.

Out of respect to your Board we are asking for the use of the beach for our event. Our race day is on 28th September from 10am to 5pm. We run our race under strict guidelines that includes an event management and safety plan, which is signed off by Surf Life Saving New Zealand. We also emphasis to all our visitors that it is a privilege to use this beach and to leave the beach as you found it.

Awaiting your response and please email me if you require anymore information.

Nga Mihi
Simon Smith

TITLE: Financial Report
ID: A1234127
From: Rachael King, Board Secretary

Executive Summary | Whakarāpopototanga

The purpose of this report is to provide the financial statement of the Te Oneroa-a-Tōhē Board for the period ending 31 August 2019.

Tūtohutanga | Recommendation

That the 'Financial Report' by Rachael King, Board Secretary and dated 30 August 2019, be received.

Background | Tuhiinga

A detailed financial report is provided in Attachment 1.

In summary, to date the Board has expended \$79,482.74 from the following funds:

- | | | |
|---------------------------|-----------|------------------------|
| 1. Board Operational Fund | \$150,000 | \$119,053.08 remaining |
| 2. Plan Development Fund | \$250,000 | \$201,464.18 remaining |

Ngā tapirihanga | Attachments

Attachment 1: Financial Statement - August 2019

Authorised by Group Manager

Name: Ben Lee
Title: Strategic Policy and Planning Manager
Date: 30 August 2019

	Actual Income and Expenditure as at August 2019 (NZ\$ GST exclusive)	TOTAL (A/c 00-6259)			Operations (CC4701)			Plan Development (CC4702)		
		INCOME	EXPENDITURE	FUND BALANCE	INCOME	EXPENDITURE		INCOME	EXPENDITURE	FUND BALANCE
	OPENING BALANCE - 1 JULY 2019			329,427.07			120,843.90			208,583.17
	<u>2019/2020 Actual Transactions</u>									
Period	Income									
1	Interest July 19	460.37			168.07			292.30		
2	Interest August 19	459.32			166.60			292.71		
3	Interest September 19	-								
4	Interest October 19	-								
5	Interest November 19	-								
6	Interest December 19	-								
7	Interest January 20	-								
8	Interest February 20	-								
9	Interest March 20	-								
10	Interest April 20	-								
11	Interest May 20	-								
12	Interest June 20	-								
				919.69			334.68			585.01
	Less Payments									
1	18-07 BrandStand NZ TOATB 2 Pull up banners		1,189.55			-			1,189.55	
1	11-07 CaldersTOATB Booklets		225.29			-			225.29	
2	PR 1255 Monthly Aug 2019 Jilla Commitments TOT board		550.00			550.00				
2	PR 1255 Monthly Aug 2019 Jilla Commitments TOT board		360.00			360.00				
2	19-07 Room Hire TOATB Board Meetings Charitab		86.96			86.96				
2	19-07 Room Hire TOATB Board Meetings Charitab		176.54			176.54				
2	31-07 Air NZ Travelcard		952.00			952.00				
2	31-07 B&A Consultant service		4,608.22			-			4,608.22	
2	04-07 TOATB OfficeMax17678829		1,176.70			-			1,176.70	
2	22-07 TOATB OfficeMax17742268		30.72			-			30.72	
2	22-07 TOATB OfficeMax17742268		30.72			-			30.72	
2	22-07 TOATB OfficeMax17742268		38.45			-			38.45	
2	31-07 TOTAB Consultation (Inv # 0732)		104.35			-			104.35	
2	20-08 Houhora Big Game food (Inv# 409)		300.00			-			300.00	
				(9,829.50)			(2,125.50)			(7,704.00)
	ACTUAL CLOSING BALANCE	\$ 919.69	\$ 9,829.50	\$ 320,517.26	\$ 334.68	\$ 2,125.50	\$ 119,053.08	\$ 585.01	\$ 7,704.00	\$ 201,464.18

TITLE: Payment of Board Members for Hui Attendance

ID: A1234121

From: Rachael King, Board Secretary

Executive Summary | Whakarāpopototanga

The purpose of this report is to authorise payments to those non-elected members of the Board appointed by iwi for attendance at recent workshops and hui as part of the public consultation on the Beach Management Plan.

Section 4(b) of the Member' Allowances Policy (Attachment 1) states that appointed members are eligible to claim allowances for attendance at consultation meetings, upon approval by a Board resolution.

A schedule of drop-in sessions and consultation hui was approved at the Board meeting on 24 May 2019 and then again on 19 July 2019.

Tūtohutanga | Recommendations

1. That the report 'Payment of Board Members for Hui Attendance' by Rachael King, Board Secretary and dated 30 August 2019, be received.
2. That Haami Piripi be paid for attendance at the following consultation hui:
 - Thursday 18 July Te Ahu Centre, Kaitāia
 - Saturday 20 July Kaitāia Markets
 - Friday 26 July Pōtahi Marae, Te Kao
 - Sunday 25 August Houhora Big Game & Sports Fishing Club, Pukenui
 - Monday 26 August Te Hiku o Te Ika Marae, Te Hāpua
3. That Graeme Noho be paid for attendance at the following consultation hui:
 - Friday 19 July Roma Marae, Ahipara
 - Friday 26 July Pōtai Marae, Te Kao
 - Sunday 25 August Houhora Big Game & Sports Fishing Club, Pukenui
 - Monday 26 August Te Hiku o Te Ika Marae, Te Hāpua
 - Tuesday 27 August Kaitāia Golf Club, Ahipara
4. That John Witana be paid for attendance at the following consultation hui:
 - Friday 19 July Roma Marae, Ahipara
 - Saturday 20 July Kaitāia Markets
 - Friday 26 July Pōtahi Marae, Te Kao
 - Sunday 25 August Houhora Big Game & Sports Fishing Club, Pukenui
 - Monday 26 August Te Hiku o Te Ika Marae, Te Hāpua

Background | Tuhinga

Not applicable

Ngā tapirihanga | Attachments

Attachment 1: Members' Allowances Policy

Authorised by Group Manager

Name: Ben Lee
Title: Strategic Policy and Planning Manager
Date: 30 August 2019



Members' Allowances Policy

1. Statement of Purpose

This policy explains the circumstances in which the Te Oneroa-a-Tōhē Board (the Board) will pay meeting and associated travel allowances to non-elected members¹ who are appointed by iwi onto the Board and sets out the conditions that must be met for a claim to be paid.

2. Policy Goal

The goal of this policy is to ensure the Board's position and procedures for the payment of allowances to appointed members is transparent, accountable, and fair.

3. Key Principles

- a) The Board recognises that appointed members incur personal expense as a result of participating in meetings, workshops and hui of the Board.
- b) The Board wishes to ensure appointed members are not financially disadvantaged by their participation, or that the financial impact of their participation acts as a disincentive to participation.
- c) The application of a balanced policy on the payment of allowances to appointed members will ensure accountability and transparency regarding the financial operation of the Board.

4. Eligibility

- a) Subject to the restrictions noted below, appointed members are eligible to claim allowances for attendance² at the following:
 - i. Formal Meetings: ie. the permanent and regularly scheduled meetings of the Board.
 - ii. Workshops of the Board, if the membership and workshop schedule have been approved by a Board resolution.
- b) Attendance at any other meeting outside the formal meeting schedule, such as consultation meetings during plan preparation and/or meetings of Council to present draft versions of the Beach Plan will be reimbursed upon approval by a Board resolution. These meetings must be identified in a schedule prior to attending and be approved by the Board.

5. Restrictions

Allowances will not be paid:

- a) To any appointed member whose participation on the Board is remunerated by another organisation. This will be determined by a declaration statement included on the claim form. To avoid doubt, the Board (through the Northland Regional Council) will reimburse the member (unless otherwise advised by the member); any issues regarding remuneration in these cases are a matter to be resolved between the member and the organisation concerned.

¹ (Local Authority) Elected members' remuneration, expenses and allowances are governed by the Remuneration Authority. They are therefore not eligible for meeting allowances or travel for attendance at meetings or workshops of the Board. This policy only covers allowances incurred by iwi appointed representatives.

² For completeness, it should be noted that appointed members are eligible to claim travel and meeting allowances if a meeting lapses due to lack of a quorum.

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- b) For any mileage that is not associated with travel between a member's primary residence and properly scheduled meetings or workshops of the Board, in the member's own vehicle, and by the most direct route that is reasonable in the circumstances.
- c) If a meeting / workshop is cancelled.

6. Meeting / Workshop Allowance

The Board will pay a maximum daily meeting / workshop allowance of \$360 for the Chairperson and \$275 per Board member subject to the provisions of this policy. For clarity, if a member attends two meetings (workshops) on the same day, the allowance may only be claimed once for that day. Members may choose to not claim this allowance.

7. Travel Allowance

The Board will pay a vehicle mileage allowance of 0.74 cents per kilometre reimbursement for travel, subject to the provisions of this policy. Eligible appointed members may choose to not claim mileage.

In the event an appointed member lives outside the region, fair and reasonable expenses will be paid for airport parking OR taxi fare, flights and vehicle rental to enable that member to travel to meetings of the Board. The Board (through the Northland Regional Council) will arrange for flights and rental vehicle, as required, and subject to the provisions of this policy.

Parking and rental car hire will be covered for one night. If a member incurs costs for parking, reimbursement will only be made when evidenced with a GST receipt.

For clarity:

- a) Once a flight booking has been confirmed, if a member wishes to change travel details they must contact the Northland Regional Council as soon as possible.
- b) If a member needs to cancel a flight booking they must notify the Northland Regional Council as soon as practicable so that travel arrangements can be cancelled.

Eligible appointed members may choose to not claim mileage.

8. Associated Travel Costs

The Board will pay associated accommodation costs of one night to allow those members who, due to location, are required to fly the day prior to a scheduled meeting or confirmed workshop, in order to arrive on time.

The Board (through the Northland Regional Council) will arrange accommodation and the charge back of meals associated with the stay.

If the expense is incurred by the member, reimbursement of actual expenses needs to be evidenced by appropriate GST receipts.

Allowance rates are as follows:

- a) **Accommodation** - must be cost effective and should not exceed \$170 (GST exclusive) for the nights' accommodation.
- b) **Meals** - will include dinner the night of arrival and breakfast day of departure. Costs should not exceed the following maximums per day.
 - Dinner - \$70.00
 - Breakfast - \$28.00
- c) **Alcoholic beverages** - will not be covered by this policy.

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For clarity:

- a) At the time of arranging flights, it should be noted to the Northland Regional Council, that the booking of accommodation and meals is required.
- b) If a member needs to cancel accommodation arrangements, they must notify the Northland Regional Council as soon as practicable so these arrangements can be cancelled.

Eligible appointed members may choose not claim accommodation related expenses.

9. Procedures

- a) The administrating Council is to ensure that a Te Oneroa-a-Tōhē Board Claim for Meeting Allowances Form is attached to every notice of a meeting sent to appointed members of the Board; and copies are available at each meeting.
- b) At each Board meeting, the Board Secretary is to note the time and date of the meeting and a list of attendees and provide a copy of this to the Northland Regional Council.
- c) The Board Secretary must collate and return completed claim forms to the Northland Regional Council.
- d) Completed forms must be signed by the Chairperson of the Board.
- e) Claims are to be presented to the Group Manager, Strategy and Governance of the Northland Regional Council for dual approval.
- f) Payment will be made by the Payroll Officer by direct credit by the 25th of each month.
- g) Expenditure will be reported in the Financial Statement of the Board.

10. Responsible Persons

The Group Manager, Strategy and Governance (Northland Regional Council) and Board Secretary are responsible for overseeing implementation of this policy and for providing guidance for decisions that may not align to the policy.

11. Amendments and Review Dates

18 November 2016	Draft policy presented to Board meeting for discussion.
9 October 2017	Amendments from September 2017 workshop to accommodate extra expenditure associated with meeting attendance incurred by members. (accommodation and meal allowance)
20 October 2017	Amendments from 20 October 2017 Board meeting to accommodate extra expenditure associated with meeting attendance incurred by members (airport parking or taxis)
20 October 2017	Policy approved by resolution of the Board

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