

# **AGENDA**

## **RĀRANGI TAKE**

**Huihuinga O Te Poari O  
Te Oneroa-A-Tōhē  
Te Oneroa-a-Tōhē Board  
Friday 6 December 2019 at 10.00am**



## Rārangi Take O Te Poari (Te Oneroa-a-Tōhē Board Agenda)

Meeting to be held at Toka Tumoana  
22 - 24 Matthews Ave, Kaitaia  
on Friday 6 December 2019, commencing at 10.00am

Recommendations contained in the agenda are NOT decisions of the meeting.  
Please refer to minutes for resolutions.

### NGĀ MANA WHAKAHAERE (MEMBERSHIP OF THE TE ONEROA-A-TŌHĒ BOARD)

Chair, Te Rūnanga o Te Rarawa, Haami Piripi

Graeme Neho Ngāti Kuri Trust Board	John Witana, Te Rūnanga Nui o Te Aupouri Trust	Rangitane Marsden, Te Rūnanga o NgaiTakoto
Cr Colin Kitchen Northland Regional Council	Cr Marty Robinson Northland Regional Council	Councillor TBC Far North District Council
Hon John Carter QSO Mayor, Far North District Council		

### KARAKIA / WHAKATAU

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<b>1.0 NGĀ WHAKAPAHĀ   APOLOGIES</b>	
John Carter, Rangitane Marsden	
<b>2.0 NGĀ WHAKAPUAKANGA   DECLARATIONS OF CONFLICTS OF INTEREST</b>	
<b>3.0 WHAKĀE NGĀ MINITI   CONFIRMATION OF MINUTES</b>	
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### KARAKIA WHAKAMUTUNGA

**TITLE:** Confirmation of Minutes

**ID:** A1263939

**From:** Rachael King, Board Secretary

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**Tūtohutanga | Recommendation**

That the minutes of the Te Oneroa-a-Tōhē Board meeting held on 18 October 2019 be confirmed as a true and correct record.

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**Ngā tapirihanga | Attachments**

Attachment 1: Te Oneroa-a-Tohe Board Minutes - 18 October 2019

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**Authorised by Group Manager**

**Name:** Jonathan Gibbard

**Title:** Group Manager - Strategy, Governance and Engagement

**Date:** 27 November 2019

Te Oneroa-a-Tōhē Board  
S18 October 2019

## Ngā Minitī O Te Poari O Te Oneroa-a-Tōhē Te Oneroa-a-Tōhē Board Minutes

Meeting held in the Te Ahu Centre, Kaitāia  
on Friday 18 October 2019, commencing at 10.00am

<b>Tuhinga (Present):</b>	Haami Piripi	Te Rūnanga o Te Rarawa	(Chair)
	Cr Mate Radich	Far North District Council	(Dep Chair)
	Graeme Neho	Ngāti Kuri Trust Board	
	John Witana	Te Rūnanga Nui o Te Aupouri Trust	
	Cr Mike Finlayson	Northland Regional Council	
	Cr Paul Dimery	Northland Regional Council	
	Mayor John Carter	Far North District Council	

### I Tae Mai (In Attendance): Huihuinga i te katoa (Full Meeting)

TROTR - George Riley

TROTR - Bronwyn Bauer-Hunt

TRNOTA - Rosie Conrad

NRC - Strategy, Policy & Planning Manager

NRC - Kaiwhakahaere Hononga Māori

NRC - Kaiārahi Tikanga Māori

NRC - Strategy, Policy & Planning Administrator (minutes)

FNDC - Policy Planner

### Huihuinga i te wahanga (Part Meeting)

Mat Bartholomew - Fisheries New Zealand (via teleconference)

The Chair declared the meeting open at 10.05am

### KARAKIA TIMATANGA ME WHAKATAU

Witana / Piripi

The Chair made special mention of the departing members of the Board from Northland Regional Council - Cr Paul Dimery and Cr Mike Finlayson - and thanked them both for their contribution to the kaupapa of the Board during their time as members.

### 1.0 NGĀ WHAKAPAHĀ | APOLOGIES

#### Moved (Radich / Carter)

That the apologies from Rangitane Marsden be received.

Carried

*Secretarial Note: The apologies from Jonathan Gibbard, Theresa Burkhardt and Rachel Ropiha for non-attendance were received.*

10.10am - Rosie Conrad and George Riley joined the meeting

Te Oneroa-a-Tōhē Board  
S18 October 2019

## 2.0 NGĀ WHAKAPUAKANGA | DECLARATIONS OF CONFLICTS OF INTEREST

It was advised that members should make declarations item-by-item as the meeting progressed.

## 3.0 WHAKĀE NGĀ MINITI | CONFIRMATION OF MINUTES

### 3.1 Confirmation of Minutes

ID: A1244904

Report from Rachael King, Board Secretary

Moved (Neho / Witana)

That the minutes of the Te Oneroa-a-Tōhē Board meeting held on 20 September 2019 be confirmed as a true and correct record.

Carried

*Secretarial Note: The order of the agenda items was rearranged to allow for other commitments by attendees*

### 4.4 Uploading of Information onto Board Website

ID: A1244908

Report from Auriole Ruka, NRC Kaiwhakahaere Hononga Māori

Moved (Radich / Finlayson)

1. That the report 'Uploading of Information onto Board Website' by Auriole Ruka, NRC Kaiwhakahaere Hononga Māori and dated 2 October 2019, be received.
2. That, following comment by the Technical Steering Group, the Chair of the Te Oneroa-a-Tōhē Board be delegated the authority to approve the addition of information, that is not produced by or behalf of the Board or for the purposes of preparing the beach management plan, to the Board's website.

Carried

### 4.5 Funding for Environmental Improvement Activities

Verbal Report from Graeme Neho, Ngāti Kuri Trust Board

Moved (Neho / Carter)

That the Technical Steering Group approach Aquaculture NZ to discuss funding options, and report back to the December Board meeting.

Carried

*10.45am - Mat Bartholomew joined the meeting (via teleconference)*

### 4.1 Ministry of Primary Industries - MPI's Role in Managing Mussel Spat Collection

Verbal Report from Mat Bartholomew, Director Aquaculture & Branch Support, Fisheries New Zealand

- Mat provided an overview and clarification of the role of Te Hiku mussel spat collection
- All acknowledge that the current operation is not working as well as it should be
- A management plan for Te Hiku spat collection is being prepared and it is anticipated that it should be available to the Board by February 2020

*11.35am - Mat Bartholomew left the meeting*

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ID: A1256157

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Te Oneroa-a-Tōhē Board  
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#### **4.2 Far North Spatial Plan 2100 (FN2100)**

##### **Verbal Report from John Carter, FNDC Mayor**

- Details of the new, overarching plan were provided

#### **4.3 Summer Engagement Programme**

**ID: A1244902**

##### **Report from Ben Lee, NRC Strategic Policy and Planning Manager**

###### **Moved (Carter / Witana)**

1. That the report 'Summer Engagement Programme' by Ben Lee, Strategic Policy and Planning Manager and dated 2 October 2019, be received.
2. That the Board approves the communications plan for the Te Oneroa-a-Tōhē summer engagement programme.
3. That the Board delegates authority to the Chair to approve amendments to the communications plan for the Te Oneroa-a-Tōhē summer engagement programme, except for changes to the objectives, and any increase in the funds allocated by the Board in accordance with Board resolution 4.
4. That the Board approves up to \$17,500 to implement the deliverables in the communications plan for the Te Oneroa-a-Tōhē summer engagement programme.
5. That the Board delegates authority to approve expenditure, in accordance with Board resolution 4, to Jonathan Gibbard, NRC Group Manager - Strategy, Governance and Engagement.
6. That the Board delegates authority to the Chair to approve the details of the creative campaign, including messaging and the design of the collateral.
7. That the draft creative campaign be circulated to the Board prior to the Chair's approval, in accordance with Board resolution 6.

**Carried**

#### **4.6 Financial Report**

**ID: A1244907**

##### **Report from Rachael King, Board Secretary**

###### **Moved (Carter / Neho)**

That the Financial Report by Rachael King, Board Secretary and dated 2 October 2019, be received.

**Carried**

#### **5.0 GENERAL BUSINESS**

General discussion took place around the following topics:

- Sand build-up at Waipapakauri
- Responsibility for the Kākā Street ramp
- Closure of the non-compliant Hukatere campground
- NZ Police ceremony with kaumatua at the site of the recent large meth haul
- Private land owners along the beach

Te Oneroa-a-Tōhē Board  
S18 October 2019

**KARAKIA WHAKAMUTUNGA**

Witana

**The meeting concluded at 12.28pm**

UNCONFIRMED

**TITLE:** Meeting Schedule for 2020

**ID:** A1256595

**From:** Rachael King, Board Secretary

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## Whakarāpopototanga | Executive Summary

The purpose of this report is for the Te Oneroa-a-Tōhē Board (the Board) to consider a schedule of meeting dates for 2020, as stipulated in the settlement legislation pertaining to the Board.

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## Ngā mahi tūtohutia | Recommendations

1. That the report 'Meeting Schedule for 2020' by Rachael King, Board Secretary and dated 25 November 2019, be received.

2. That the following meeting schedule be confirmed:

Friday 24 January	10.00am	Te Ahu Centre, Kaitāia
Friday 21 February	10.00am	Te Ahu Centre, Kaitāia
Friday 20 March	10.00am	Te Ahu Centre, Kaitāia
Friday 17 April	10.00am	Te Ahu Centre, Kaitāia
Friday 15 May	10.00am	Te Ahu Centre, Kaitāia
Friday 19 June	10.00am	Te Ahu Centre, Kaitāia
Friday 17 July	10.00am	Te Ahu Centre, Kaitāia
Friday 21 August	10.00am	Te Ahu Centre, Kaitāia
Friday 18 September	10.00am	Te Ahu Centre, Kaitāia
Friday 16 October	10.00am	Te Ahu Centre, Kaitāia
Friday 20 November	10.00am	Te Ahu Centre, Kaitāia
Friday 18 December	10.00am	Te Ahu Centre, Kaitāia

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## Tuhinga | Background

The settlement legislation that established the Te Oneroa-a-Tōhē Board requires the Board to agree a schedule of meetings that will allow the Board to achieve its purpose and properly discharge its functions, and then to review the meeting schedule on a regular basis.

As such, the Board is being asked to consider a schedule of meetings in order to comply with the settlement legislation, and to ensure that time is secured in respective calendars.

The Board has previously endorsed a meeting schedule, being the third Friday of each month. The 2020 schedule continues the same format as in previous years, with the exception of January.



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## Considerations

### 1. Options

No.	Option	Advantages	Disadvantages
1	Endorse the recommended meeting schedule	The decision is consistent with settlement legislation and dates are secured in respective calendars	Nil
2	Do not endorse the recommended schedule	Nil	The decision will not be consistent with legislation and it may be difficult to secure time in calendars on a month by month basis
3	Choose an alternative meeting schedule	Board members may decide that a different meeting schedule is more suitable	The day Board members are used to will change

The Technical Steering Group's recommended option is Option 1

### 2. Significance and engagement

Public consultation is not required.

### 3. Policy, risk management and legislative compliance

This decision will be consistent with the settlement legislation, via which the Te Oneroa-a-Tōhē Board was established.

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## Ngā tapirihanga | Attachments

Nil

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## Authorised by Group Manager

**Name:** Jonathan Gibbard

**Title:** Group Manager - Strategy, Governance and Engagement

**Date:** 28 November 2019

**TITLE:** Summer Engagement Programme  
**ID:** A1262928  
**From:** Ben Lee, Strategic Policy and Planning Manager

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### **Whakarāpopotanga | Executive Summary**

The purpose of this item is to update the Board on the preparations for the summer engagement programme as approved by the Board at its 18 October 2019 meeting.

A verbal update and presentation of the engagement collateral will be provided at the meeting.

Approval is also sought for \$200 for a prize pack for the online photo sharing 'place' to encourage entries.

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### **Tūtohutanga | Recommendations**

1. That the report 'Summer Engagement Programme' by Ben Lee, Strategic Policy and Planning Manager and dated 25 November 2019, be received.
  2. That the Board approves spending \$200 on a prize pack for the online photo sharing 'place' to encourage entries.
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### **Ngā tapirihanga | Attachments**

Nil

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### **Authorised by Group Manager**

**Name:** Jonathan Gibbard  
**Title:** Group Manager - Strategy, Governance and Engagement  
**Date:** 29 November 2019

**TITLE:** Financial Report  
**ID:** A1263942  
**From:** Rachael King, Board Secretary

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### Whakarāpopototanga | Executive Summary

The purpose of this report is to provide the financial statement of the Te Oneroa-a-Tōhē Board for the period ending 30 October 2019.

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### Tūtohutanga | Recommendation

That the 'Financial Report' by Rachael King, Board Secretary and dated 27 November 2019, be received.

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### Background | Tuhinga

A detailed financial report is provided in Attachment 1.

In summary, to date the Board has expended \$93,872.43 from the following funds:

- |                           |           |                        |
|---------------------------|-----------|------------------------|
| 1. Board Operational Fund | \$150,000 | \$113,258.47 remaining |
| 2. Plan Development Fund  | \$250,000 | \$192,869.10 remaining |
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### Ngā tapirihanga | Attachments

Attachment 1: Financial Statement - 31 October 2019

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### Authorised by Group Manager

**Name:** Jonathan Gibbard  
**Title:** Group Manager - Strategy, Governance and Engagement  
**Date:** 27 November 2019

Actual Income and Expenditure as at 31 Oct 2019 (NZ\$ GST exclusive)		TOTAL (A/c 00-6259)			OPERATIONS (CC4701)			PLAN DEVELOPMENT (CC4702)		
		Income	Expenditure	Fund Balance	Income	Expenditure	Fund Balance	Income	Expenditure	Fund Balance
<b>OPENING BALANCE - 1 JULY 2019</b>				<b>329,427.07</b>			<b>120,843.90</b>			<b>208,583.17</b>
<b>2019/2020 Actual Transactions</b>										
<b>Income</b>										
1	Interest July 19	<b>459.67</b>			<b>169.35</b>			<b>290.32</b>		
2	Interest August 19	<b>457.33</b>			<b>166.61</b>			<b>290.73</b>		
3	Interest September 19	<b>440.24</b>			<b>160.76</b>			<b>279.48</b>		
4	Interest October 19	<b>719.72</b>			<b>279.48</b>			<b>440.24</b>		
				<b>2,076.95</b>			<b>776.19</b>			<b>1,300.76</b>
<b>Less Payments</b>										
2	PR 1255 Monthly Aug 2019 Jilla Commitments TOT board		550.00			550.00				
2	PR 1255 Monthly Aug 2019 Jilla Commitments TOT board		360.00			360.00				
2	19-07 Room Hire TOATB Board Meetings Charitab		86.96			86.96				
2	19-07 Room Hire TOATB Board Meetings Charitab		176.54			176.54				
2	31-07 Air NZ Travelcard		952.00			952.00				
2	31-07 B&A Consultant service		4,608.22			-		4,608.22		
1	18-07 BrandStand NZ TOATB 2 Pull up banners		1,189.55			-		1,189.55		
1	11-07 CaldersTOATB Booklets		225.29			-		225.29		
2	04-07 TOATB OfficeMax17678829		1,176.70			-		1,176.70		
2	22-07 TOATB OfficeMax17742268		30.72			-		30.72		
2	22-07 TOATB OfficeMax17742268		30.72			-		30.72		
2	22-07 TOATB OfficeMax17742268		38.45			-		38.45		
2	31-07 TOTAB Consultation (Inv # 0732)		104.35			-		104.35		
2	20-08 Houhora Big Game food (Inv# 409)		300.00			-		300.00		
3	TOATB Northland Rentals		517.30			517.30				
3	26.08.2019 TOATB		850.00			-		850.00		
3	Catering - TOATB - Feb 2019 Te Ahu Charitab		214.37			-		214.37		
3	Room Hire Te Ahu Charitab		86.96			-		86.96		
3	Catering - TOATB - 22 March 2019 Te Ahu Charitab		201.76			-		201.76		
3	Cafe - additional coffee Te Ahu Charitab		31.28			-		31.28		
3	Room Hire Te Ahu Charitab		86.96			-		86.96		
3	Catering - TOATB - 24 May 2019 Te Ahu Charitab		108.70			-		108.70		
3	Room Hire Te Ahu Charitab		86.96			-		86.96		
4	30-09 TOATB Haami Piripi flights		1,111.73			1,111.73				
4	PR1264 Monthly Oct 2019 jilla Committee TOAT Board		2,750.00			2,750.00				
4	PR1264 Monthly Oct 2019 jilla Chairman TOAT Board		1,440.00			1,440.00				
4	PR1264 Monthly Oct 2019 jilla Mileage TOAT Board		417.09			417.09				
4	30-09 Consultancy Services		7,427.00			-		7,427.00		
4	30-09 Catering - TOATB - 20 September 2019 Te Ahu Charitab		130.44			-		130.44		
4	30-09 Room Hire Te Ahu Charitab		86.40			-		86.40		
				<b>(25,376.45)</b>			<b>(8,361.62)</b>			<b>(17,014.83)</b>
<b>ACTUAL CLOSING BALANCE</b>		<b>\$ 2,076.95</b>	<b>\$ 25,376.45</b>	<b>\$ 306,127.57</b>	<b>\$ 776.19</b>	<b>\$ 8,361.62</b>	<b>\$ 113,258.47</b>	<b>\$ 1,300.76</b>	<b>\$ 17,014.83</b>	<b>\$ 192,869.10</b>